



HAMILTON BUSINESS  
IMPROVEMENT AREA

Board of Management  
Tuesday, June 24, 2025 - 9:00 am  
Hybrid - DHBIA Office 104 - 20 Hughson St S and virtual

### MINUTES

Present: Evan Apostol (Chair), Jason Morse, Andrew Mantecon, Lisa LaRocca, Michelle Blanchard, Ryan Moran, Graziella Panessa, Mark Wu, Councillor Cameron Kroetsch, Melanie Lawton, Emily Walsh, Emily Gilruth

Regrets: A/Sgt. Kenneth Kaija, Una Gibbons, Stefanie Bonazza, Francis Zanetti

1. Welcome and comments from the Chair – Evan welcomed everyone
2. Declaration of Conflicts of Interest - None
3. Agenda - **MOTION:** That the agenda be approved as presented. **Moved by M. Blanchard, Seconded by A. Mantecon CARRIED**
4. Approval of Minutes - **MOTION:** That the minutes of April 22, 2025 be approved as presented. **Moved by M. Blanchard, Seconded by J. Morse CARRIED**
5. City of Hamilton Update - Councillor Cameron Kroetsch discussed a variety of topics relevant to the downtown core, including more information about Gore Park Outreach's upcoming move, road closure plans and the way that the road closure process is implemented, and information about safety concerns within the area surrounding Whitehern.
6. Financials - **MOTION:** That the financials of March and April 2025 be approved as presented. **Moved by L. LaRocca, Seconded by R. Moran CARRIED**
7. Audited Financial Statements - **MOTION:** That the Audited Financial Statement for FYE 2024 be approved as presented. **Moved by J. Morse, Seconded by G. Panessa CARRIED**
8. Discussion - Preliminary 2026 Budget Planning (*Appendix 1*) – Emily Walsh gave an overview of the budget process, and highlighted the breakdown in budget categories. She then discussed some ways that the budget could be shaped for 2026, and indicated that the board of management could share their feedback with her about what they would like to see. A brief discussion was then held about cleanliness within the downtown core, with board members indicating that they would like to see increased focus on campaigns addressing litter and advocating for better cleanliness in the future.
9. Other Items
  - a. BIA Staff Update - May 2025 (*Appendix 2*) – Emily Walsh discussed a variety of topics relevant to the downtown core from the month of May, including approved funds from the City Enrichment Fund, the

**Mission: The Downtown Hamilton BIA provides value to our members through advocacy, beautification, promotion, development and preservation of Downtown Hamilton.**

**Vision: A vital and prosperous downtown that is the focal point of Hamilton.**

newly announced LRT request for proposals, the creation of a Hess Village business improvement area and more.

- b. BIA Staff Update - June 2025 (*Appendix 3*) – Emily Walsh shared more details about a variety of topics relating to the downtown core, including a recap of the first Park Crawl event date, the upcoming King William street closure, proposed changes to the parking revenue sharing program and a sponsorship request.

10. Adjournment: 9:49 AM

**Dates to Note:**

Next Board Meeting - September 23, 2025

Park Crawl

- July 11
- August 8
- September 13 + 14