



HAMILTON BUSINESS
IMPROVEMENT AREA

Board of Management
Tuesday, September 23, 2025 - 9:00 am
Hybrid - DHBIA Office 104 - 20 Hughson St S and virtual

MINUTES

Present: Evan Apostol (Chair), Jason Morse, Andrew Mantecon, Lisa LaRocca, Michelle Blanchard, Ryan Moran, Graziella Panessa, Stefanie Bonazza, Councillor Cameron Kroetsch, Emily Walsh, Emily Gilruth

Regrets: A/Sgt. Kenneth Kaija, Una Gibbons, Mark Wu, Francis Zanetti

1. Welcome and comments from the Chair – Evan welcomed everyone
2. Declaration of Conflicts of Interest - None
3. Agenda - **MOTION:** That the agenda be approved as presented. **Moved by J. Morse, Seconded by M. Blanchard CARRIED**
4. Approval of Minutes - **MOTION:** That the minutes of June 24, 2025 be approved as presented. **Moved by S. Bonazza, Seconded by A. Mantecon CARRIED**
5. City of Hamilton Update - Councillor Cameron Kroetsch discussed a variety of topics relevant to the downtown core, including the successful move of Gore Park Outreach to City Hall, an update regarding the proposed closure of the section Hughson Street South that runs through Gore Park, and the Downtown Subcommittee. He then spent time answering questions about the Subcommittee and results from the Hamilton 10-Year Downtown Revitalization Strategy survey.
- ~~6. Hamilton Police Services Update – A/Sgt. Kenneth Kaija~~
7. Financials - **MOTION:** That the financials of May, June, and July 2025 be approved as presented. **Moved by M. Blanchard, Seconded by J. Morse CARRIED**
8. Audited Financial Statements - **MOTION:** That the Revised Audited Financial Statement for FYE 2024 be approved as presented. **Moved by G. Panessa, Seconded by J. Morse CARRIED**
9. Discussion - Shared Parking Revenue Program – Emily Walsh discussed two options regarding how to use the allotted funds from the shared parking revenue program. After discussion, the board of management decided to opt into the free holiday parking program for 2025.
10. Other Items

Mission: The Downtown Hamilton BIA provides value to our members through advocacy, beautification, promotion, development and preservation of Downtown Hamilton.

Vision: A vital and prosperous downtown that is the focal point of Hamilton.

- a. BIA Staff Update - September 2025 – Emily Walsh discussed a variety of topics relevant to the Downtown Hamilton BIA, including the community engagement coordinator position vacancy, a recap of the summer programming, updates regarding the Downtown Subcommittee and more.

11. Adjournment – 10:14 AM

Dates to Note:

Next Board Meeting - October 28, 2025

- Halloween Spooktacular - October 24, 2025