



HAMILTON BUSINESS
IMPROVEMENT AREA

Board of Management
Tuesday, October 28, 2025 - 9:00 am
Hybrid - DHBIA Office 104 - 20 Hughson St S and virtual

MINUTES

Present: Evan Apostol (Chair), Andrew Mantecon, Jason Morse, Michelle Blanchard, Una Gibbons, Mark Wu, Stefanie Bonazza, Ryan Moran, Lisa LaRocca, Councillor Cameron Kroetsch, A/Sgt. Kenneth Kaija, Emily Walsh, Joseph Simpson

Regrets: Francis Zanetti, Graziella Panessa, Emily Gilruth

1. Welcome and comments from the Chair – The Chair welcomed everyone
2. Declaration of Conflicts of Interest - None
3. Agenda - **MOTION:** That the agenda be approved as presented. **Moved by U. Gibbons, Seconded By S. Bonazza CARRIED**
4. Approval of Minutes - **MOTION:** That the minutes of September 23, 2025 be approved as presented. **Moved by M. Wu, Seconded by S. Bonazza CARRIED**
5. City of Hamilton Update - Councillor Cameron Kroetsch shared information about the ongoing concerns surrounding the area around Jackson and MacNab Streets, updates about Gore Park Outreach, potential washrooms in downtown parks and an update regarding the proposed closure of Hughson Street that runs through Gore Park.
6. Hamilton Police Services Update - A/Sgt. Kenneth Kaija shared information about the monthly crime statistics for the month of September, and then spoke about the updated schedule for the downtown core patrol.
7. Financials - **MOTION:** That the financials of August 2025 be approved as presented. **Moved by R. Moran, Seconded by J. Morse CARRIED**
8. 2026 Budget Discussion and Approval
 - a. Discussion and Priority Setting – The board of management reviewed the proposed budget.
 - b. **MOTION:** That the 2026 Draft Budget be approved as presented/amended. **Moved by M. Blanchard, Seconded by R. Moran CARRIED**
9. Discussions
 - a. BIA Boundary Expansion – The board of management agreed to schedule a meeting with HUPEG to discuss boundary expansion.
 - b. Hospitality Working Group – The board of management agreed to start to explore the creation of a hospitality working group.

Mission: The Downtown Hamilton BIA provides value to our members through advocacy, beautification, promotion, development and preservation of Downtown Hamilton.

Vision: A vital and prosperous downtown that is the focal point of Hamilton.

- c. 2026 Board Meeting Schedule – After discussion, a survey will be sent out to the board of management to gauge what scheduling is best for board meetings in 2026.

10. Other Items

- a. BIA Staff Update - October 2025 – Emily Walsh shared updates for the board of management, including a recap of the recent Halloween Spooktacular and a sponsorship request.

11. Adjournment – 10:20 AM

Dates to Note:

Next Board Meeting - November 25, 2025

- AGM - November 20, 2025
- Hamilton Holiday Tree Lighting - December 5, 2025