HAMILTON BUSINESS IMPROVEMENT AREA

MINUTES

Downtown Hamilton BIA 2025 Annual General Meeting

November 20, 2025 - 6:00 pm

Call to order – 6:02 pm

1. Welcome, Remarks and Confirmation of Calling of Meeting – Evan Apostol, Chair

   He requested confirmation from Emily Walsh, Executive Director of the BIA that the meeting notice for this meeting was sent out in accordance with our Constitution and Bylaws to all property owners and businesses within our area in the prescribed timetable to ensure compliance. This was confirmed.

2. Approval of Meeting Agenda by Membership

   Motion: That the Agenda for the 2025 Downtown Hamilton BIA Annual General Meeting be adopted. Moved by R. Moran, Seconded by M. Blanchard CARRIED

3. Approval of Minutes of 2024 Annual General Meeting

   Motion: That the Minutes of the 2024 Downtown Hamilton BIA Annual General Meeting be adopted as circulated. Moved by U. Gibbons, Seconded by M. Blanchard CARRIED

4. Updates from Community Partners
   a. Cristina Geissler, Business Development and BIA Officer at the City of Hamilton, gave an overview of programs and initiatives that were relevant to the downtown core for 2025, and then provided updates on others that will be launched in 2026.

5. 2025 BIA Activity Report – Emily Gilruth, BIA Operations Manager, presented highlights from the last year.

6. Treasurer's Report
   a. 2024 Audited Financial Statements

Motion: That the 2024 Downtown Hamilton BIA audited financial statements be received. Moved by M. Blanchard, Seconded by R. Moran CARRIED

b. 2026 Budget

Motion: That the 2026 Downtown Hamilton BIA budget be approved. Moved by M. Wu, Seconded by R. Moran CARRIED

7. Closing Remarks – Evan Apostol, Chair – Evan thanked everyone for attending and their continued support of the Downtown Hamilton BIA.

The meeting was adjourned at 6:33 p.m.